



## **Board Brief Special Board of Trustees Meeting February 11, 2014**

### **Governance**

Our Board Meeting focused on Governance, i.e., smoothing functioning of the Board of Trustees and areas of change/improvement. All five Trustees were in attendance. There were no presentations from staff with the exception of participation from the Superintendent, the sixth member of the Governance Team.

### **Governance Handbook**

The Ross Valley School District Governance Handbook will be amended to reflect:

- Board meeting agendas will be prepared with the Superintendent, Board President and Board Clerk.
- The Role of Vice President has been eliminated. The VP's former role to serve as the presiding officer in the absence of the President was folded into the Board Clerk's position.
- The creation of the role of a Communications Officer. This position assumes the VP's role to serve, in collaboration with the Superintendent, as the official media contact. The Communications Officer shall draft and coordinate the drafting of Board Briefs, shall be the Board's Official Media Contact, and shall act as the liaison between the Board and Staff with respect to internet content in relation to District communications from the Board. It was agreed that Trustee Stock will assume this role until the end of summer 2015.

### **Trustee Representation on District Committees**

The Board reviewed and revised trustee representation on District Committees and will be amended to reflect:

- Budget/Finance Committee: Business Manager, Jim Cerreta, shall be consulted with respect to the establishment of a Budget and Finance Committee.
- Policy Update Committee: Trustee Wesley Pratt shall serve as the Board representative on this newly created committee.
- Yes/District Committee: Two Board Trustees (to be determined), the Yes Co-Chairs Danielle Fogel and Jeanne Lipson, YES Managing Director Julie Quarter and Superintendent Eileen Rohan shall establish a YES Foundation Committee to foster collaboration in keeping with the goals articulated in the Draft Strategic Plan.

- Committee Assignments

- |  |                                       |
|--|---------------------------------------|
| - Budget and Finance Committee                   | To be decided after Staff input       |
| - Communications Officer                         | Trustee Amy Stock                     |
| - Facilities Executive Planning Committee (FEPC) | Trustees Annelise Bauer & Anne Capron |
| - Joint Legislative Advisory Committee (JLAC)    | Trustee Wesley Pratt                  |
| - Policy Update Committee                        | Trustee Wesley Pratt                  |
| - Round Table Committee                          | Trustee Hadley Dettmer                |
| - Safe Routes to School                          | Trustee Hadley Dettmer                |
| - YES Foundation                                 | Trustee Annelise Bauer                |

### **Campus Liaison Assignments**

The Board prefers “Campus Liaison” over “Board Buddy” and will use that language going forward. The following assignments are for the remainder of the 2013-14 school year:

Months	Brookside	Hidden Valley	Manor	Wade Thomas	White Hill
Feb/March	Trustee Dettmer	Trustee Bauer	Trustee Stock	Trustee Capron	Trustee Pratt
April/May	Trustee Bauer	Trustee Capron	Trustee Pratt	Trustee Dettmer	Trustee Stock

### **Board Self-Evaluation**

The Board commenced the process of discussing self-evaluation and potential processes to complete this task.