

**AGREEMENT FOR SCHOOL FACILITY
CONSULTING SERVICES**

**2012/13 FISCAL YEAR
JULY 1, 2012 - JUNE 30, 2013**

for the

ROSS VALLEY ELEMENTARY SCHOOL DISTRICT

Prepared by:

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STATE SCHOOL FACILITY PROGRAM

PURPOSE OF SERVICES

The planning, funding, construction, and modernization of school facilities involve many complex issues. Due to the frequent changes in State school facility legislation, it is time and cost effective to be represented by a consulting firm based in Sacramento that is experienced in the many aspects of school facility planning. Since 1980, Jack Schreder & Associates has provided over 350 California school districts with experienced school facility consultation.

Jack Schreder & Associates will provide the Ross Valley Elementary School District with assistance in applying for school facility funding through the State School Facility Program.

Our services include the following:

Approval of Eligibility

1. Obtain from the District facilities and enrollment information required to determine the amount of state modernization and new construction grant funding eligibility under the School Facility Program (SFP).
2. Review and analyze District data to support District applications for the maximum modernization and new construction eligibility and funding approval.
3. Prepare required enrollment and facilities reports for District review and approval to file with the Office of Public School Construction (OPSC) to seek approval of modernization and new construction eligibility. Prepare annual updated enrollment and facilities reports as needed or required.
4. Secure SAB approval of District's eligibility.

Approval of Funding

1. Work with the District staff, project managers, and architects to establish timelines for completion of plans and state agency approvals to maximize the opportunity for funding approvals and meet the construction timelines and financial needs of the District. Assist District with determination of project scope in order to secure maximum project eligibility and funding approvals.

2. Complete application for funding for District review and approval.
3. Assist the District in securing timely State Allocation Board funding approval upon filing Division of State Architect and California Department of Education approved final project plans with OPSC.

Other Facility Program Funding Options

1. Assist District with application for all eligible new construction and modernization “additional” and “excessive cost” grant amounts per SB 50 regulations.
2. Assist District with application for SB 50 Financial Hardship funding if the District cannot meet the required financial obligations to receive state grant funding.
3. Assist District with application for Facility Hardship Grant to rehabilitate or replace classrooms and related facilities in accordance with SB 50 regulations.
4. Assist District with the preparation of Program Expenditure Reporting Requirements. Assist with preparation of the Expenditure Report forms and Progress Report. Assist with preparation of required Program Accountability Progress Audit.
5. Assist District with preparation of Deferred Maintenance application and required documentation.
6. Assist District with preparation of Emergency Repair Program application and required documentation.
7. Assist District with application for SB 1795 and/or AB 16, Joint Use, library, multi-purpose, gymnasium funding per SAB approved program requirements.

CONSULTING FEES

The District shall pay the Consultant at the rate of \$145 per hour for services outlined in this Agreement not to exceed 250 hours (\$36,250) without prior written approval from the District.

The Consultant will provide services as needed and requested by the District. Services will be documented and invoiced on a monthly basis.

The scope of the work necessary to complete the services listed in this Agreement is dependent on the availability and quality of the District's enrollment and facilities information and subject to SB 50 regulations.

ADDITIONAL CONSIDERATIONS

The Consultant shall be reimbursed as follows:

1. Necessary visitations to the District by the Consultant will be reimbursed on an actual and necessary basis. Reimbursed visitations shall have prior approval from the District.
2. Reproduction of documents shall be the responsibility of the District. If the District chooses, the Consultant will provide duplicating services on an actual cost basis.
3. Express mail expenses will be documented and reimbursed to the Consultant.
4. Application filing fees and other state required fees are the responsibility of the District.

This Agreement is between the Ross Valley Elementary School District and Jack Schreder & Associates.



Eileen Rohan
Superintendent
Ross Valley Elementary School District

Jack S. Schreder
Jack Schreder & Associates,
School Facilities

July 23, 2012

Date

Date