



## RVSD Elementary Schools

### Acceptable Use Agreement for District Technology 2017-18 School Year



The Ross Valley School District believes that all students should have access to technology so long as they act in a responsible, courteous and legal manner. Internet access, Google Apps and other online services, available to students and teachers, offer a multitude of global resources. The goal in providing these services is to enhance the educational development of our students. All school Internet use is filtered and monitored.

We educate students about appropriate online behavior including awareness and response to cyberbullying, and interacting with others on social websites. Parents are also encouraged to monitor their child's online behaviors and bring issues they have to an administrators' attention if they have a concern.

In addition, efforts are made to:

- Block access by students to inappropriate matter on the Internet.
- Monitor the safety and security of students when using electronic communications.
- Prevent unauthorized access including "hacking" by students.
- Prevent unauthorized disclosure, use, and dissemination of students' personal information.

### Definitions

The following Terms of Agreement references tech tools, Web 2.0 tools and electronic communication.

- **Tech Tools:** This refers to the digital tools and equipment that are used in Ross Valley School District classrooms and schools including such electronic devices as desktop computers, laptop, Chromebooks, iPads, video and digital cameras, etc.
- **Electronic Communication:** This means a communication transmitted by means of an electronic device including, but not limited to, a telephone, cellular phone, computers, Chromebooks and iPads.
- **Web 2.0 Tools:** As part of 21st century learning, teachers and students will be using Web 2.0 tools. These technologies enhance student communication and collaboration skills, provide a real audience, and extend learning beyond the classroom walls while building digital citizenship skills. Examples of Web 2.0 tools being used in Ross Valley School District include Google Apps, blogs, wikis, videocasts, podcasts, and web applications.

## **Terms of Agreement for Students**

Acceptable uses of technology include activities that support teaching and learning. The following are our agreements about the use of technology at Ross Valley Schools.

### **Using tech tools correctly and responsibly is very important. I promise to follow these rules:**

1. I promise to use all tech tools and equipment carefully and not damage, change or tamper with the hardware, software, settings or the network.
2. I promise never to use any form of electronic communication to harass, frighten, or bully anyone, and I promise to never be a cyber bully.
3. I promise to use the tech tools and the Internet for schoolwork only. I will use the programs, databases, applications and websites that my teacher has approved.
4. I promise not to share my passwords with anyone other than a trusted adult.
5. I will not search for, view, send or display inappropriate messages or pictures.
6. I promise to tell an adult if I read or see something that is inappropriate.
7. I promise to obey copyright laws, including not plagiarizing material from the internet.
8. I will not use my personal email account or any personal electronic device at school except with the permission of a staff member.
9. I promise to print only when my teacher tells me to.
10. I promise to follow the rules for proper online behavior and to interact with others ethically and safely when on social network sites, blogs, wikis or when using any other Web 2.0 tools.
11. I understand that if I break any of my promises, I might not be able to use electronic devices or tech tools in my classroom or school.

I will sign my name to show that I will follow these rules.

Student Name (Print): \_\_\_\_\_

Student Signature: \_\_\_\_\_

Teacher's Name: \_\_\_\_\_

Grade: \_\_\_\_\_ Date Signed: \_\_\_\_\_

I have read this Acceptable Use Agreement and have discussed it with my child. (Note: Without parent/guardian and student signature of agreement, the student will NOT be permitted to use any of the school technology.)

Parent/Guardian Name (Print): \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date Signed: \_\_\_\_\_

*Please return this from to your child's administrative office where it will be kept on file.*